

# JOURNAL NO. 33

ROOSEVELT COUNTY MONTANA

ROOSEVELT COUNTY COMMISSIONER'S PROCEDURES FOR AUGUST 2024

## Regular Public Meeting

**Present:** Commissioners Gordon Oelkers, Presiding Officer; Robert Toavs, Member; Samantha Goodman, Administrative Assistant; Bill VanderWheele, NPI Newspaper; Dean Mahlum, Bill Juve; Dean Mahlum

**Zoom:** April Keen, HUB Insurance

Commissioner Oelkers called the meeting to order at 11:00 a.m.

Public Comment: None

Conflict of Interest: None

Minutes: None

Claims: None

Pay Raises:

Alex Sutton from 911

A motion was made by Commissioner Toavs to approve the pay raise for Alex Sutton from 911, seconded by Commissioner Oelkers. Passed.

Marissa Follet from 911

A motion was made by Commissioner Toavs to approve the pay raise for Marissa Follet from 911, seconded by Commissioner Oelkers. Passed.

New Hire:

Roger Chambers to the Road Department

A motion was made by Commissioner Toavs to approve the new hire of Roger Chambers to the Road Department, seconded by Commissioner Oelkers. Passed.

Additional Administrative Issues: None

Commissioner Oelkers moved to adjourn the meeting. Commissioner Toavs seconded. Meeting adjourned 11:10 a.m.

**August 20, 2024**

## **Regular Public Meeting**

**Present:** Commissioners Gordon Oelkers, Presiding Officer; Gary Macdonald, Member; Robert Toavs, Member; Samantha Goodman, Administrative Assistant; Laurie Evans, Interim Clerk of Court; Tom Bleicher, Deputy County Attorney; Jason Frederick, Sheriff; John Summer, Undersheriff; Cheryl Hansen, Retired Assistant Clerk and Recorder; Chris Dschaak, Mayor of Wolf Point; Bill VanderWheele, NPI Newspaper; Dean Mahlum; Bill Juve; Erika Fyfe

**Zoom:** Lindsey McNabb, DES Coordinator; Clayton Vine, GIS Director; April Keen, HUB Insurance

Commissioner Oelkers started the meeting at 11:00 a.m.

Public Comment: Mayor Dschaak stated there was a wording issue with the Justice of the Peace Agreement between the County and the City. He asked to have it fixed. Commissioners stated they would look it over and if the City wanted to have a meeting to discuss it then they could. Mayor Dschaak stated that a discussion meeting would be a good idea just to make sure everyone is on the same page. Meeting was set for September 3<sup>rd</sup> at 9:00 a.m.

Conflict of Interest: None

Minutes:

Minutes for the Regular Public Meeting of August 6

A motion was made by Commissioner Toavs to accept the Minutes for the Regular Public Meeting of August 6, seconded by Commissioner Macdonald. Passed.

Claims:

Claims for 8-9-24 in the amount of \$224,050.05

A motion was made by Commissioner Toavs to approve the Claims for 8-9-24 in the amount of \$224,050.05, seconded by Commissioner Macdonald. Passed.

Pay Raises:

Robert Armstrong to Detention Sergeant

A motion was made by Commissioner Toavs to approve the pay raise promotion of Robert Armstrong to Detention Sergeant, seconded by Commissioner Macdonald Passed.

New Hires: Joshua Miller to Sheriff's Department

A motion was made by Commissioner Toavs to approve the new hire of Joshua Miller to the Sheriff's Department, seconded by Commissioner Macdonald. Passed.

Erika Fyfe to Temporary Employee to Clerk of Court Office

A motion as by made by commissioner Toavs to approve the new hire of Erika Fyfe to the Temporary Position to the Clerk of Court Office, seconded by commissioner Macdonald. Passed.

Additional Administrative Issues as Needed:

Calbe Pendelton Transfer From Jail to Deputy

A motion was made by Commissioner Toavs to approve the transfer of Calbe Pendleton from the Jail to Deputy, seconded by Commissioner Macdonald. Passed.

Library Glass Invoice for \$18,045.00

A motion was made by Commissioner Toavs to approve the paying of the Invoice for the Library, seconded by Commissioner Macdonald. Commissioner Oelkers stated that this was within the budget for the Library. Passed.

Joshua Staggenborg to Jail

A motion was made by Commissioner Toavs to approve the new hire of Joshua Staggenborg to the Jail, seconded by Commissioner Macdonald. Passed.

Commissioner Oelkers moved to adjourn.

Commissioner Toavs seconded. Meeting adjourned 11:10 a.m.

**August 22, 2024**

### **Special Administrative Meeting**

**Present:** Gordon Oelkers, Presiding Officer; Gary Macdonald, Member; Robert Toavs, Member; Samantha Goodman, Administrative Assistant

**Zoom:** None

Commissioner Oelkers started the meeting at 10:09 a.m.

### **Action on Invoice for the Sheriff's Office for a New Vehicle**

A motion was made by Commissioner Toavs to approve the purchase of a new vehicle for the Sheriff's Office, seconded by Commissioner Macdonald. Passed.

Commissioner Oelkers moved to adjourn.

Commissioner Toavs seconded. Meeting adjourned 10:10 a.m.

**August 26, 2024**

**Special Public Meeting**

**Present:** Gordon Oelkers, Presiding Officer; Gary Macdonald, Member; Robert Toavs, Member; Samantha Goodman, Administrative Assistant; Tracy Juve-Miranda, Clerk and Recorder; Laurie Evans, Interim Clerk of Court; Bill VanderWheele, NPI Newspaper; Dean Mahlum, Bill Juve

**Zoom:** Lindsey McNabb, DES Coordinator; Clayton Vine, GIS Coordinator

Commissioner Oelkers called the meeting to order at 9:00 a.m.

**Public Comment:** Tracy Juve-Miranda, Clerk and Recorder, addressed a social media post stating that these Resolutions needed to be done in July and cited an MCA rule that stated that these Resolutions were well within a time frame for completion.

**Conflict of Interest:** None

**Action on Resolution 2025-2**

A motion was made by Commissioner Toavs to approve Resolution 2025-2 Setting Salaries for Roosevelt County Officials other than the County Attorney, seconded by Commissioner Macdonald. Passed.

**Action on Resolution 2025-3**

A motion was made by Commissioner Toavs to approve Resolution 2025-3 Setting Salary for Roosevelt County Attorney, seconded by Commissioner Macdonald. Passed.

**Action on Resolution 2025-5**

A motion was made by Commissioner Toavs to approve Resolution 2025-5, County Attorney, requesting prosecutorial assistance in the case of State vs Brianna Rowe-Jensen, seconded by Commissioner Macdonald. Passed.

Bill Juve questioned where Resolution 2025-4 was and was told that it was passed in the last meeting as Resolutions are sometimes passed out of sequence but are always recorded in sequence.

Commissioner Oelkers moved to adjourn.

Commissioner Toavs seconded. Meeting adjourned 9:07 a.m.

**WARRANTS: PAYROLL AND CLAIMS:** The Board has now completed the auditing of all claims presented for payment and ordered the following listed warrants issued:

Check #	Payee#/Name	Check \$
-63385	SAMANTHA GOODMAN	2711.20
-63384	GARY MACDONALD	4267.56
-63383	GORDON OELKERS	4119.87
-63382	ROBERT TOAVS	4323.36
-63381	LAURIE EVANS	3783.82
-63380	TERESA ROMO	3113.54
-63379	TRACI HARADA	3318.94
-63378	PENNY HENDRICKSON	3418.94
-63377	PEGGY PURVIS	3145.06
-63376	SHELLEY ARNDT	3938.19
-63375	DAVID BLOCK	3678.70
-63374	BRITTANY DEAVILA	2409.79
-63373	BETTY ROMO	3220.04
-63372	KAIGEN ROSKELLEY	2745.83
-63371	TY SMITH	2757.49
-63370	VICKY BOYSUN	3514.03
-63369	CHERYL HANSEN	1569.30
-63368	JOSHUA HUTCHINSON	2473.77
-63367	TRACY JUVE-MIRANDA	4062.72
-63366	LINDSEY NYGAARD	3732.11
-63365	JANICE WEMMER-KEGLEY	1488.11
-63364	THOMAS BLEICHER	5819.57
-63363	THERESA DIEKHANS	6581.31
-63362	CHRISTA WAGNER	3248.66
-63361	BRENDA ABRAHAM	2743.22
-63360	CAMARILLO BURSHIA	3125.02
-63359	CRAIG KARGE	3793.49
-63358	CHRISTINE KILSDONK	3026.75
-63357	JENNA PRESSER	3981.33
-63356	LINDSEY MCNABB	4038.23
-63355	CLAYTON VINE	4114.43
-63354	MICHELLE BARSNESS	3029.50
-63353	CRYSTAL DECOTEAU	4700.97
-63352	AMY KELLER	3146.78
-63351	PATRICIA PRESSER	3822.55
-63350	SYDNEY THOMPSON	2078.79
-63349	DARLA ZIMMERMAN	2825.95
-63348	ARTHUR ALLEN	3035.57
-63347	JULIE BACH	3784.79
-63346	JEFF ADKINS	3681.95
-63345	GRANT BOYSUN	3492.73
-63344	NUFRY BOYSUN	3618.52
-63343	DAVID COMBS	3546.89
-63342	WADE HANSEN	3168.39
-63341	REX JENSEN	3242.29
-63340	EDWARD KALAL	4070.22
-63339	RYAN LAMBERT	3555.25

-63338	RODNEY LUFT	2715.37
-63337	DEREK MCNABB	3907.41
-63336	KENNETH NORGAARD	3777.21
-63335	JARED POLAND	2492.83
-63334	JONAH RIEDIGER	3090.97
-63333	CODY SIETSEMA	3076.59
-63332	DANIEL SIETSEMA	2469.31
-63331	DAWSON BERGUM	914.34
-63330	KYLIE BERGUM	914.34
-63329	GAVIN DEEN	1379.63
-63328	REESE MOON	828.62
-63327	LOGAN NICKOLOFF	4213.33
-63326	BROOKS SOLEM	1404.10
-63325	MATHEW WADSWORTH	1692.85
-63324	JULIA WICK	2141.87
-63323	ANGELA MILLER	3382.25
-63322	MELISSA BUCKLES	3018.70
-63321	SHEILA DUNN	2843.86
-63320	HEATHER GRANBOIS	2311.04
-63319	SHERI HARVEY	1411.03
-63318	JANET LIVINGSTON	3644.38
-63317	MIRACLE SPOTTED WOLF	3037.46
-63316	JESSICA WOLFF	1413.10
-63315	PAMELA CLARK	3193.76
-63314	EVELYN HECKMUN	783.75
-63313	ANNE HELLER	3040.60
-63312	CAROL RASMUSSEN	1532.51
-63311	ALYSSA TOAVS	2751.14
-63310	EDITH YELLOWROBE	2711.20
-63309	KALIA FEATHERSTON	191.94
-63308	JUDITH HEUPEL	3194.63
-63307	TRACIE SMITH	1650.02
-63306	JASON BAKER	4043.83
-63305	TINA BETS HIS MEDICINE	172.36
-63304	ANGELA COLE	3911.91
-63303	CENTENNIAL COLON	4769.41
-63302	MICHAEL ELLERTON	3721.27
-63301	JASON FREDERICK	4775.67
-63300	MAESTRO MARTINEZ	3741.86
-63299	WYATT MILLER	244.98
-63298	ELIZAVETA MOORE	5135.95
-63297	JOSEPH MOORE	4078.83
-63296	PATRICK O'CONNOR	5485.23
-63295	6JOSEPH REINHART	2889.78
-63294	DAMON SADLER	718.81
-63293	JARED STANDING	4652.30
-63292	JOHN SUMMERS	6082.65
-63291	DHAREEN VILLALUZ	4136.25
-63290	KARLA WILLIAMS	2747.89

-63289	GAYDELLA BRUNELLE	3251.73
-63288	CATHERINE DICKEY	2807.48
-63287	MARISSA FOLLET	3175.21
-63286	CARLOS GARCIA	3157.02
-63285	STACI GREEN	3212.69
-63284	MYKLYNN LEWIS	2983.07
-63283	KYLIE PORTRA	2669.60
-63282	ALEXANDREA SUTTON	2473.27
-63281	BRANDY SUTTON	3117.24
-63280	JEFFREY WOZNIAK	4463.18
-63279	ROBERT ARMSTRONG	3214.08
-63278	KOBE CLARK	2698.01
-63277	NATHANIEL CLARK	3014.78
-63276	DEBRA COLLINS	3879.96
-63275	LAKOTA FLYING HORSE	3224.44
-63274	ALYSSA FOLLET	2852.91
-63273	ERNESTO HERNANDEZ	3206.52
-63272	CALEB PENDLETON	2497.21
-63271	CURTIS RED EAGLE JR	3292.02
-63270	DYSON RUSSELL	2795.48
-63269	SARAH WAGNER	3075.31
-63268	SUZETTE WAGNER	2602.22
-63267	KALEAH WHITE BEAR	1646.75
-63266	SANDRA WOODSTOCK	2215.89
-63265	SAMUEL BOYD	976.23
-63264	LYLE LAMBERT	345.76
	ELECTRONI	372352.70
-63263	HSA OPPORTUNITY BANK	2702.83
-63262	D-SHRF PUBLIC EMPLOYEES RETIREM	23643.62
-63261	FIT IRS/FEDERAL DEPOSIT	121370.74
-63260	P.E.R.S. PUBLIC EMPLOYEES RETIREM	70161.30
-63259	PERS RETIREE PUBLIC EMPLOYEE RETIREME	270.25
-63258	SIT STATE TREASURER	15164.00
	DEDUCTIONS	233312.74
44956	V. SAMAR PRONTO	2880.70
44957	HARRISON GREEN	708.31
44958	LILLY JOHNSON	529.02
44959	AVRIE NORDLUND	620.27
44960	TREVER POWELL	896.62
44961	COLT'N REES	452.61
44962	ELI TURNING HEART	499.65
44963	RANDALL PAUTSCH	266.34
44964	CLARICE CHALLSTROM	759.51
44965	GLORIA GIESE	1590.83
44966	DIANE LAMBERT	990.83
44967	MELVIN CLARK	3799.07
44968	SHERI HARVEY	3876.43
44969	WYATT MILLER	1707.92
44970	DAMON SADLER	5745.27

	NON ELECTRONIC		25323.38
44971	AFLAC	AFLAC	5832.36
44972	AFSCME	AFSCME	573.00
44973	CHILD SUPPORT	CHILD SUPPORT ENFORCEMEN	188.00
44974	COLONIAL	COLONIAL LIFE & ACCIDENT	1859.64
44975	EBMS/FLEX FEES	EBMS	740.18
44976	EBMS/HEALTH INS	EBMS/HEALTH INSURANCE	134722.95
44977	JEFFERSON PILOT	JEFFERSON PILOT FINANCIA	497.08
44978	NEW YORK LIFE	NEW YORK LIFE	3436.01
44979	PEBSCO	NATIONWIDE RETIREMENT SO	1700.00
44980	RESTITUTION	DEPT. OF CORRECTIONS	100.00
44981	UNION/DEPUTIES	MONTANA TEAMSTERS/LOCAL	1954.00
44982	WAGE GARN/WILMS	WILLIAMS INVESTIGATIONS	255.92
	DEDUCTIONS		<b>151859.14</b>
	ELECTROINC		605665.44
	NON ELECTRONIC		177182.52
	TOTAL		<b>782847.96</b>

**TOTAL PAYROLL WITH WORKERS COMP & UNEMPLOYMENT: \$782,847.96**

1000 GENERAL		
101000 CASH/CASH EQUIVALENTS	95,522.01	
2110 ROAD FUND (8 VOTED MILLS)		
101000 CASH/CASH EQUIVALENTS	36,488.44	
2140 NOXIOUS WEED		
101000 CASH/CASH EQUIVALENTS	13,204.48	
2160 COUNTY FAIR FUND		
101000 CASH/CASH EQUIVALENTS	15,005.92	
2190 COMPREHENSIVE INSURANCE		
101000 CASH/CASH EQUIVALENTS	15,999.00	
2200 MOSQUITO CONTROL		
101000 CASH/CASH EQUIVALENTS	135.01	
2220 LIBRARY		
101000 CASH/CASH EQUIVALENTS	7,019.80	
2280 SENIOR CITIZENS		
101000 CASH/CASH EQUIVALENTS	5,186.55	
2290 EXTENSION SERVICE		
101000 CASH/CASH EQUIVALENTS	10,057.23	
2300 PUBLIC SAFETY (7 VOTED MILLS)		
101000 CASH/CASH EQUIVALENTS	76,005.48	
2360 ROOSEVELT CO MUSEUM		
101000 CASH/CASH EQUIVALENTS	1,255.87	
2460 MCCABE SPECIAL		
101000 CASH/CASH EQUIVALENTS	42.00	
2795 COMMUNITY OF BROCKTON		
101000 CASH/CASH EQUIVALENTS	353.71	
2800 ALCOHOL & DRUG ABUSE		
101000 CASH/CASH EQUIVALENTS	10,620.00	
2850 911 EMERGENCY		
101000 CASH/CASH EQUIVALENTS	6,217.43	
2979 CFDC-BIOTERRORISM GRANT		
101000 CASH/CASH EQUIVALENTS	836.70	
4010 ROAD & BRIDGE CAPITAL IMPROVEMENT		
101000 CASH/CASH EQUIVALENTS	32,000.00	
5210 WATER OPERAT-BROCKTON		
101000 CASH/CASH EQUIVALENTS	162.08	
5310 SEWER OPERAT-BROCKTON		
101000 CASH/CASH EQUIVALENTS	262.94	



7200 RURAL FIRE DISTRICT 64	
101000 CASH/CASH EQUIVALENTS	2,895.00
7380 WOLF POINT TV	
101000 CASH/CASH EQUIVALENTS	451.34
7385 POPLAR TV	
101000 CASH/CASH EQUIVALENTS	160.58

Total: 329,881.57

**TOTAL CLAIMS AND PAYROLL FOR AUGUST 2024: \$1,112,729.53**

**ABATEMENTS APPROVED:**

**FEES RECEIVED:** The following fees for the month of February were received from various offices:

Clerk and Recorder	\$20,105.75
JP Wolf Point	\$
JP Culbertson	\$
Clerk of District Court	\$1,153.00
Sheriff	\$

**INVESTMENT INTEREST:** County Treasurer Betty Romo reported the County had received investment interest for the month of May from the following:

Opportunity Bank Savings Interest	\$
Opportunity Bank Checking Interest	\$
Opportunity Bank STIP Interest	\$158,002.80
Opportunity Bank Money Market	\$2,447.47
Independence Bank Savings Interest	\$328.39
Opportunity Bank CD Interest	\$
Buchanan Capitol (Charles Schwab) Interest	\$872.60
MBS Inc Bond Interest	\$4,845.05

**DEPOSITS:** The following listed checks were deposited with the County Treasurer  
196,278.02 FROM COUNTY OIL& GAS SEVERENCE TAX 1<sup>ST</sup> QRTR TO  
GENERAL FUND  
134,249.33 FROM COUNTY OIL& GAS SEVERENCE TAX 1<sup>ST</sup> QRTR TO ROAD  
FUND  
33,872.32 FROM COUNTY OIL& GAS SEVERENCE TAX 1<sup>ST</sup> QRTR TO BRIDGE  
FUND  
10,191.94 FROM COUNTY OIL& GAS SEVERENCE TAX 1<sup>ST</sup> QRTR TO  
NOXIOUS WEED FUND

14,607.44 FROM COUNTY OIL& GAS SEVERENCE TAX 1<sup>ST</sup> QRTR TO COUNTY FAIR FUND  
4,808.66 FROM COUNTY OIL& GAS SEVERENCE TAX 1<sup>ST</sup> QRTR TO AIRPORT FUND  
21,563.36 FROM COUNTY OIL& GAS SEVERENCE TAX 1<sup>ST</sup> QRTR TO COMPREHENSIVE INSURANCE FUND  
39,951.20 FROM COUNTY OIL& GAS SEVERENCE TAX 1<sup>ST</sup> QRTR TO LIBRARY FUND  
16,875.68 FROM COUNTY OIL& GAS SEVERENCE TAX 1<sup>ST</sup> QRTR TO SENIOR CITIZEN FUND  
15,817.17 FROM COUNTY OIL& GAS SEVERENCE TAX 1<sup>ST</sup> QRTR TO EXTENSION SERVICE FUND  
156,266.34 FROM COUNTY OIL& GAS SEVERENCE TAX 1<sup>ST</sup> QRTR TO PUBLIC SAFETY FUND  
5,020.36 FROM COUNTY OIL& GAS SEVERENCE TAX 1<sup>ST</sup> QRTR TO RO COUNTY USEUM FUND  
36,715.18 FROM COUNTY OIL& GAS SEVERENCE TAX 1<sup>ST</sup> QRTR TO RURAL FIRE DISTRICT 64 FUND  
20,323.39 FROM COUNTY OIL& GAS SEVERENCE TAX 1<sup>ST</sup> QRTR TO HOSPITAL 1&9 FUND  
25,797.40 FROM COUNTY OIL& GAS SEVERENCE TAX 1<sup>ST</sup> QRTR TO HOSPITAL 17, 64& 65 FUND  
23,408.20 FROM COUNTY OIL& GAS SEVERENCE TAX 1<sup>ST</sup> QRTR TO HOSPITAL 3&45 FUND  
192,325.93 FROM COUNTY OIL& GAS SEVERENCE TAX 1<sup>ST</sup> QRTR TO ELEMENTARY RETIREMENT FUND  
142,743.41 FROM COUNTY OIL& GAS SEVERENCE TAX 1<sup>ST</sup> QRTR TO HIGH SCHOOL RETIREMENT FUND  
53,068.79 FROM COUNTY OIL& GAS SEVERENCE TAX 1<sup>ST</sup> QRTR TO TRANSPORTATION ELEMENTARY/HIGH SCHOOL FUND  
364.39 FROM FOUNDATION ENERGY OIL ROYALTIES TO GENERAL FUND  
3,170.29 FROM NATIONAL OPIODS TRUST TO PUBLIC SAFETY FUND  
4,138.05 FROM NATIONAL OPIOID SETTLEMENTS TO PUBLIC SAFETY FUND  
12,982.35 FROM CHORD ENERGY OIL ROYALTIES TO GENERAL FUND  
1,326.57 FROM CITY OF WOLF POINT FOR JP CLERK REIMBURSEMENT TO GENERAL FUND  
200.00 FROM FBI TOWER RENTAL TO GENERAL FUND  
21,457.38 FROM MONTHLY FUEL TAX TO GASOLINE TAX FUND  
44.28 FROM SLAWSON OIL ROYALTIES TO GENERAL FUND  
1,464.61 FROM WHITE ROCK OIL ROYALTIES TO GENERAL FUND

127.73 FROM RIDGE OIL& GAS ROYALTIES TO GENERAL FUND  
607.96 FROM RESTITUTION TO COMMUNITY OF BROCKTON FUND  
1,966.49 FROM DARRAH OIL ROYALTIES TO GENERAL FUND  
400.00 FROM FBI TOWER RENTAL TO GENERAL FUND  
1,407.91 FROM CITATION OIL ROYALTIES TO GENERAL FUND  
458.21 FROM ROCKY MOUNTAIN CRUDE OIL ROYALTIES TO GENERAL  
FUND  
117,585.55 FROM KRAKEN OIL ROYALTIES TO GENERAL FUND  
278.09 FROM ECOLAB TO ROAD FUND  
214.98 FROM POPLAR RESOURCES OIL ROYALTIES TO GENERAL FUND

**ATTEST:**

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**Presiding Officer**  
**BOARD OF COUNTY COMMISSIONERS**  
**OF THE BOARD ROOSEVELT COUNTY, MONTANA**  
**COMMISSIONER**

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**COUNTY CLERK AND CLERK**  
**OF COUNTY**