

JOURNAL NO. 33

ROOSEVELT COUNTY MONTANA

ROOSEVELT COUNTY COMMISSIONER'S PROCEDURES FOR MARCH 2024

March 5, 2024

Regular Public Meeting

Present: Commissioners, Gordon Oelkers, Presiding Officer; Robert Toavs, Member; Samantha Goodman, Administrative Assistant; Lindsey McNabb DES Coordinator; Ken Norgaard, Road Foreman; Theresa Diekens, County Attorney; Bill VanderWeele, Northern Plains Independent Newspaper; Bill Juve

Zoom: John Bach, Angela Miller, Jeri Toavs, Culbertson JP

Commissioner Oelkers called the meeting to order at 11:01 a.m.

Conflict of Interest: None

Public Comment: None

Minutes for the Regular Public Meeting of February 20,2024

A motion was made by Commissioner Toavs to approve the minutes for the regular public meeting of February 20, 2024, seconded by Commissioner Oelkers. Passed

Minutes for the Special Public Meeting February 22,2024

A motion was made by Commissioner Toavs to approve the minutes for the Special Public Meeting of February 22, 2024, Commissioner Oelkers seconded. Passed

Minutes for Special Administrative Meeting of February 22,2024

A motion was made Commissioner Toavs to approve the minutes for the Special Administrative Meeting of February 22,2024, seconded by Commissioner Oelkers. Passed

Action on Paying a Claim for Janet Christoffersen Membership Dues for 2024-2025

A motion was made to deny the claim by Commissioner Toavs, seconded by Commissioner Oelkers. Disallowed.

Bill VanderWeele: "What is the membership for?"

Commissioner Toavs: "Montana State Bar, every active attorney within the State of Montana has to pay membership dues to this. The effective date of the dues needed to be paid by April 1 of 2024."

Bill VanderWeele: "And how much was it for?"

Commissioner Oelkers: "Dues were for 300 and there were other things for 125, Lawyer Fund Client Protection for 20, MT Supreme Court License Tax for 25, CLE Continuing Legal Education for 45 and a credit card surcharge of 15.45. For a total of 530.45. And that is something we pay for employees, but she was already told that she wasn't going to be an employee, and this is for future so should the Roosevelt County taxpayer pay for the 2025 license. Any other comments or questions?"

Commissioner Toavs: "This is the letter to let her know that we had appointed an attorney was sent out and this (claim) came after that. For there would be a time where there was no employment for Roosevelt County, and we wouldn't be fiscally responsible for our taxpayers if we approved this for someone who isn't employed by the County. Kind of a similar thing to why would we pay health insurance for an employee who is no longer employed."

Commissioner Oelkers: "Any questions or comments?"

Commissioner Oelkers: "All in favor say I"

Motion passes to deny the claim.

Action for the Resignation from Dispatch Employee Tristian Ward

A motion was made by Commissioner Toavs and seconded by Commissioner Oelkers. Passed

Action for the Interlocal Law Enforcement Agreement with Culbertson, Froid and Bainville

A motion was made by Commissioner Toavs to approve the action and seconded by Commissioner Oelkers. Passed.

Action on Appointing Abby Miller to the Fair Board

A motion was made by Commissioner Toavs and seconded by Commissioner Oelkers. Motion passed.

Action on Angela Miller Utilizing County Fair Office to Store Girl Scout Cookies

A motion was made by Commissioner Toavs and Commissioner Oelkers asked for a second. Commissioner Oelkers asked for a second. Commissioner Oelkers asked for a second. No second was given. Motion Disallowed.

Action on County Road 2031 Slab Replacement Bids

A motion was made by Commissioner Toavs and seconded by Commissioner Oelkers. Motion passed.

Claims for February 22,2024 in the amount of \$121,784.73.

A motion was made to approve the claims for February 22, 2024, in the amount of \$121,784.73 by Commissioner Toavs and seconded by Commissioner Oelkers. Passed

New Hire:

Amy Keller to the Health Department

A motion was made by Commissioner Toavs and seconded by Commissioner Oelkers. Passed.

Chrystal DeCoteau to the Health Department

A motion was made by Commissioner Toavs and seconded by Commissioner Oelkers. Passed.

Logan Nickoloff to the Weed District

A motion was made by Commissioner Toavs and seconded by Commissioner Oelkers. Passed.

Additional Administrative Issues:

New Hire Heather Granbois to the Library

A motion was made by Commissioner Toavs to the change of starting wage to \$16.82 instead of \$14.69. The motion was seconded by Commissioner Oelkers. Passed.

New Business: None

Unfinished Business: None

Commissioner Oelkers moved to adjourn.

Commissioner Toavs seconded.

Meeting adjourned at 11:14 p.m.

March 12, 2024

Regular Public Meeting

Present: Commissioners, Gordon Oelkers, Presiding Officer; Robert Toavs, Member; Gary MacDonald, Member; Samantha Goodman, Administrative Assistant; Lindsey McNabb, DES Coordinator; Ken Norgaard, Road Foreman; Clayton Vine, GIS; Bill VanderWeele, Northern Plains Independent Newspaper; Bill Juve

Zoom: Angela Miller

Commissioner Oelkers called the meeting to order at 11:03 a.m.

Conflict of Interest: None

Public Comment: None

Minutes for the Month of February 2024

A motion was made by Commissioner Toavs to approve the minutes for the month of February 2024, seconded by Commissioner MacDonald. Passed.

Minutes for the Regular Public Meeting of March 5, 2024

A motion was made by Commissioner Toavs to approve the minutes for the Regular Public Meeting of March 5, 2024, seconded by Commissioner MacDonald. Passed.

Action on Angela Miller Utilizing County Fair Office to Store Girl Scout Cookies

A motion was made by Commissioner Toavs to approve the action. Commissioner MacDonald seconded the motion for discussion. Discussion was had about the Troop storing cookies in houses of members or family members. Commissioner Oelkers added that it was not common for private items to be stored in County buildings. Commissioner Toavs added to check the policy. Commissioner Oelkers asked for all in favor with Commissioner Toavs responding in favor and Commissioners Oelkers and MacDonald responding against. Denied.

Action of Purchasing a John Deere Backhoe for \$52,000 for the Road Department

Road Foreman, Ken Norgaard, asked to table this motion as he had other options he was looking at. Commissioner Toavs made the motion to table, seconded by Commissioner MacDonald. Tabled.

Claims for March 6, 2024, in the amount of \$331,398.25

A motion was made by Commissioner Toavs to approve the claims for March 6, 2024, in the amount of \$331,398.25 and seconded by Commissioner MacDonald. Passed.

Heather Granbois to the Library-START DATE CHANGE- April 1st

No motion was needed as this was an informative segment to announce a new starting date.

Resignation of John Benavente from the Sheriff's Department

A motion was made by Commissioner Toavs to accept the resignation from John Benavente from the Sheriff's Department, seconded by Commissioner MacDonald. Passed

Transfer Maestro Martinez from the Jail to a Full Time Deputy within the Sheriff's Department

A motion was made to accept the transfer of Maestro Martinez to Full Time Deputy by Commissioner Toavs which was seconded by Commissioner MacDonald.

New Business: None

Unfinished Business: None

Commissioner Oelkers moved to adjourn.

Commissioner Toavs seconded.

Meeting adjourned at 11: 15 a.m.

March 19, 2024

Regular Public Meeting

Present: Commissioners, Gordon Oelkers, Presiding Officer; Robert Toavs, Member; Gary Macdonald, Member; Samantha Goodman, Administrative Assistant; Lindsey McNabb, DES Coordinator; Ken Norgaard, Road Foreman; Bill VanderWeele, Northern Plains Independent Newspaper; Bill Juve, Jim Patch
Commissioner Oelkers called the meeting to order at 11:00 a.m.

Conflict of Interest: None

Public Comment: None

Minutes for the Regular Public Meeting of March 12, 2024

A motion was made by Commissioner Toavs to accept the minutes for the Regular Public Meeting of March 12, 2024, seconded by Commissioner Macdonald. Passed.

Action on Resolution 2024-59: Holding Nonpartisan Primary Election for District 2 County Commissioner and County Attorney

A motion was made by Commissioner Toavs to accept Resolution 2024-59 for Holding Nonpartisan Primary Election for District 2 County Commissioner and County Attorney, seconded by Commissioner Macdonald. Commissioner Oelkers discussed that this election is pursuant of MCA 13-14-115 and that since the other offices up for election; (Clerk of District Court/Supt of Schools and Clerk and Recorder); are less than three people, there is no need for elections for those offices. As the County Attorney and District 2 Commissioner elections are up to three or more people per chair of office, they are up for nonpartisan primary elections. Commissioner Oelkers

also discussed that the governing body(Commissioners) have no more than 10 days to pass a resolution after the close of filing date(March 11, 2024.) Passed.

Action of Labette Settlement and Agreement

A motion was made by Commissioner Toavs to table the Settlement and Agreement as per the request of the lawyers and attorneys working the case. A second was made by Commissioner Macdonald to accept the table of the Settlement and Agreement. Passed.

Action on Memorandum of Understanding with Frances Cook

Commissioner Oelkers discussed that the MOU would be changed, per conversation with Deb Collins, to express the working hours and hours per week in a clean MOU. The hours per week would be six (6) to eight (8) hours a week. A motion was made by Commissioner Toavs to accept the change of the Memorandum of Understanding with Frances Cook, seconded by Commissioner Macdonald. Passed.

Claims: None

New Hire: None

Pay Raises: None

Additional Administrative Issues: None

New Business: None

Unfinished Business: None

Commissioner Oelkers moved to adjourn.

Commissioner Toavs seconded.

Meeting adjourned 11:05 a.m.

WARRANTS: PAYROLL AND CLAIMS: The Board has now completed the auditing of all claims presented for payment and ordered the following listed warrants issued:

Check #	Payee#/Name	Check \$
-64116	GARY MACDONALD	4038.74
-64115	GORDON OELKERS	4493.44
-64114	ROBERT TOAVS	4491.49
-64113	LAURIE EVANS	3257.68
-64112	TERESA ROMO	2805.53
-64111	JERI TOAVS	4315.71
-64110	SUSIE GARCIA	2737.28
-64109	TRACI HARADA	3228.75
-64108	PENNY HENDRICKSON	3328.75
-64107	PEGGY PURVIS	3059.72
-64106	SHELLEY ARNDT	3830.97
-64105	DAVID BLOCK	3446.14
-64104	BRITTANY DEAVILA	2778.13
-64103	BETTY ROMO	3119.06
-64102	KAIGEN ROSKELLEY	2598.20
-64101	TY SMITH	2609.85
-64100	VICKY BOYSUN	3421.45
-64099	JOSHUA HUTCHINSON	2753.28
-64098	TRACY JUVE-MIRANDA	3955.26
-64097	LINDSEY NYGAARD	3636.06
-64096	JANICE WEMMER-KEGLEY	1445.88
-64095	THOMAS BLEICHER	5733.23
-64094	JANET CHRISTOFFERSEN	6608.75
-64093	THERESA DIEKHANS	6533.75
-64092	CHRISTA WAGNER	3198.17
-64091	BRENDA ABRAHAM	2514.87
-64090	CAMARILLO BURSHIA	3035.99
-64089	CRAIG KARGE	3448.40
-64088	CHRISTINE KILSDONK	2939.23
-64087	JENNA PRESSER	3873.56
-64086	LINDSEY MCNABB	4054.79
-64085	CLAYTON VINE	4004.66

-64084	MICHELLE BARSNESS	2981.79
-64083	FRANCES HAYES	5122.84
-64082	TARRAH POITRA	3477.67
-64081	PATRICIA PRESSER	5329.30
-64080	DARLA ZIMMERMAN	2742.86
-64079	ARTHUR ALLEN	2980.00
-64078	JULIE BACH	3458.71
-64077	JEFF ADKINS	3622.61
-64076	GRANT BOYSUN	3391.88
-64075	NUFRY BOYSUN	3552.27
-64074	DAVID COMBS	3460.00
-64073	ALAN ENGELKE	16.87
-64072	REX JENSEN	3091.15
-64071	EDWARD KALAL	3953.28
-64070	RYAN LAMBERT	3457.00
-64069	RODNEY LUFT	2116.47
-64068	DEREK MCNABB	3802.76
-64067	KENNETH NORGAARD	3683.11
-64066	JARED POLAND	3013.24
-64065	ELDON PORRAS JR	3567.00
-64064	CODY SIETSEMA	2894.84
-64063	WILLIAM PETERSEN	3492.80
-64062	ANGELA MILLER	1919.45
-64061	MELISSA BUCKLES	3129.47
-64060	SHEILA DUNN	2711.26
-64059	TIFFANY GREY BEAR	476.54
-64058	SHERI HARVEY	1401.38
-64057	JANET LIVINGSTON	3480.70
-64056	MIRACLE SPOTTED WOLF	2954.53
-64055	JESSICA WOLFF	1373.44
-64054	PAMELA CLARK	3109.66
-64053	ANNE HELLER	2959.88
-64052	CAROL RASMUSSEN	1500.20
-64051	TRINITY ROUND FACE	767.05
-64050	ALYSSA TOAVS	2663.18
-64049	EDITH YELLOWROBE	2566.58
-64048	ELISE EGGBRECHT	1908.36
-64047	JUDITH HEUPEL	3110.53
-64046	JASON BAKER	3930.28
-64045	JOHN BENAVENTE	3798.37
-64044	TINA BETS HIS MEDICINE	209.18
-64043	ANGELA COLE	3610.00
-64042	CENTENNIAL COLON	4618.32
-64041	MICHAEL ELLERTON	3824.79
-64040	JASON FREDERICK	4655.94
-64039	WYATT MILLER	3547.42
-64038	ELIZAVETA MOORE	4148.39
-64037	JOSEPH MOORE	4209.65
-64036	PATRICK O'CONNOR	5607.08
-64035	JOSEPH REINHART	2659.27
-64034	DAMON SADLER	4535.79
-64033	JARED STANDING	4360.78
-64032	JOHN SUMMERS	5640.80
-64031	DHAREEN VILLALUZ	4346.54
-64030	KARLA WILLIAMS	2532.06
-64029	ERIKA BOXER	208.49
-64028	GAYDELLA BRUNELLE	3261.62
-64027	CATHERINE DICKEY	3006.32
-64026	MARISSA FOLLET	2611.17
-64025	CARLOS GARCIA	3101.71
-64024	MYKLYNN LEWIS	2586.81
-64023	KYLIE PORTRA	2657.68
-64022	ALEXANDREA SUTTON	2513.30

-64021	BRANDY SUTTON	2100.28
-64020	TRISTIAN WARD	2844.95
-64019	JEFFREY WOZNIAK	3698.18
-64018	ROBERT ARMSTRONG	2521.60
-64017	KOBE CLARK	2760.72
-64016	NATHANIEL CLARK	3351.96
-64015	DEBRA COLLINS	4209.36
-64014	LAKOTA FLYING HORSE	2915.12
-64013	WADE HANSEN	1250.72
-64012	JAMES MAGNAN	53.08
-64011	MAESTRO MARTINEZ	2616.22
-64010	CALEB PENDLETON	2698.58
-64009	CURTIS RED EAGLE JR	3189.17
-64008	SAMANTHA REED	2882.64
-64007	RHEA SMOKER	2767.06
-64006	DONALD TOMSIC	2902.20
-64005	SARAH WAGNER	2827.93
-64004	SAMUEL BOYD	949.27
-64003	LYLE LAMBERT	167.85
	ELECTRONIC	357426.08
-64002	HSA OPPORTUNITY BANK	2130.78
-64001	D-SHRF PUBLIC EMPLOYEES RETIREM	25561.97
-64000	FIT IRS/FEDERAL DEPOSIT	117215.92
-63999	P.E.R.S. PUBLIC EMPLOYEES RETIREM	70093.69
-63998	PERS RETIREE PUBLIC EMPLOYEE RETIREME	20.54
-63997	SIT STATE TREASURER	14658.00
	DEDUCTIONS	229680.90
44821	781 CLARICE CHALLSTROM	709.65
44822	548 GLORIA GIESE	1562.47
44823	839 DIANE LAMBERT	1194.80
44824	8 MELVIN CLARK	3648.67
44825	858 MARISSA HAMILTON	2719.74
44826	830 ERIKA BOXER	83.92
44827	723 TIFFANY GREY BEAR	79.35
44828	701 FRANCES HAYES	3099.82
44829	773 JAMES MAGNAN	1940.54
44830	435 TARRAH POITRA	355.57
44831	804 TRISTIAN WARD	621.02
	NON ELECTRONIC	16015.55
44832	AFLAC AFLAC	5465.53
44833	AFSCME AFSCME	525.25
44834	CHILD SUPPORT CHILD SUPPORT ENFORCEMEN	188.00
44835	COLONIAL COLONIAL LIFE & ACCIDENT	2097.26
44836	EBMS/FLEX FEES EBMS	769.88
44837	EBMS/HEALTH INS EBMS/HEALTH INSURANCE	123150.53
44838	JEFFERSON PILOT JEFFERSON PILOT FINANCIA	496.72
44839	NEW YORK LIFE NEW YORK LIFE	3991.70
44840	PEBSO NATIONWIDE RETIREMENT SO	2100.00
44841	RESTITUTION DEPT. OF CORRECTIONS	100.00
44842	UNION/DEPUTIES MONTANA TEAMSTERS/LOCAL	2088.00
44843	WAGE GARN/WILMS WILLIAMS INVESTIGATIONS	929.72
		\$141,902.59
	DEDUCTIONS	
	ELECTRONIC	\$587,106.98
	NONELECTRONIC	\$157,918.14
	TOTAL	\$745,025.12

TOTAL PAYROLL WITH WORKERS COMP & UNEMPLOYMENT: \$761,165.41

1000 GENERAL	
101000 CASH/CASH EQUIVALENTS	114,149.89
2110 ROAD FUND (8 VOTED MILLS)	
101000 CASH/CASH EQUIVALENTS	52,152.79

2140 NOXIOUS WEED	
101000 CASH/CASH EQUIVALENTS	1,006.86
2160 COUNTY FAIR FUND	
101000 CASH/CASH EQUIVALENTS	538.66
2220 LIBRARY	
101000 CASH/CASH EQUIVALENTS	15,973.85
2280 SENIOR CITIZENS	
101000 CASH/CASH EQUIVALENTS	8,259.56
2290 EXTENSION SERVICE	
101000 CASH/CASH EQUIVALENTS	5,643.19
2300 PUBLIC SAFETY (7 VOTED MILLS)	
101000 CASH/CASH EQUIVALENTS	72,505.46
2360 ROOSEVELT CO MUSEUM	
101000 CASH/CASH EQUIVALENTS	1,307.45
2390 DRUG FORFEITURE & SEIZURE	
101000 CASH/CASH EQUIVALENTS	165.00
2393 RECORDS PRESERVATION	
101000 CASH/CASH EQUIVALENTS	12,550.00
2460 MCCABE SPECIAL	
101000 CASH/CASH EQUIVALENTS	21.00
2795 COMMUNITY OF BROCKTON	
101000 CASH/CASH EQUIVALENTS	489.22
2850 911 EMERGENCY	
101000 CASH/CASH EQUIVALENTS	5,180.50
2979 CFDC-BIOTERRORISM GRANT	
101000 CASH/CASH EQUIVALENTS	167.77
2991 AMERICAN RESCUE PLAN ACT	
101000 CASH/CASH EQUIVALENTS	58,252.00
5210 WATER OPERAT-BROCKTON	
101000 CASH/CASH EQUIVALENTS	614.68
5310 SEWER OPERAT-BROCKTON	
101000 CASH/CASH EQUIVALENTS	3,243.06
5410 SOLID WASTE OPER-BROCKTON	
101000 CASH/CASH EQUIVALENTS	5,681.77
7200 RURAL FIRE DISTRICT 64	
101000 CASH/CASH EQUIVALENTS	2,307.70
7380 WOLF POINT TV	
101000 CASH/CASH EQUIVALENTS	711.58
7385 POPLAR TV	
101000 CASH/CASH EQUIVALENTS	411.85

Total: 361,333.84

TOTAL CLAIMS AND PAYROLL FOR FEBRUARY 2024: \$1,122,499.25

ABATEMENTS APPROVED:

FEES RECEIVED: The following fees for the month of February were received from various offices:

Clerk and Recorder	\$8,405.83
JP Wolf Point	\$
JP Culbertson	\$8,600.00
Clerk of District Court	\$
Sheriff	\$1,015.00

INVESTMENT INTEREST: County Treasurer Betty Romo reported the County had received investment interest for the month of February from the following:

Opportunity Bank Savings Interest	\$2,780.01
Opportunity Bank Checking Interest	\$891.04
Opportunity Bank STIP Interest	\$128,947.24
Opportunity Bank Money Market	\$
Independence Bank Savings Interest	\$250.95
Opportunity Bank CD Interest	\$

Buchanan Capitol (Charles Schwab) Interest \$

MBS Inc Bond Interest \$

DEPOSITS: The following listed checks were deposited with the County Treasurer
400.00 FBI TOWER RENTAL TO GENERAL FUND
793.91 OIL ROYALTIES FROM ROCKY MOUNTAIN CRUDE OIL LLC TO
GENERAL FUND
2,338.27 OIL ROYALTIES FROM CITATION OIL & GAS TO GENERAL FUND
768.12 OIL ROYALTIES FROM POPLAR RESOURCES TO GENERAL FUND
18,069.25 FUEL TAX FROM STATE OF MONTANA TO GASOLINE TAX FUND
365.02 OIL ROYALTIES FROM FOUNDATION ENERGY TO GENERAL FUND

Presiding Officer
BOARD OF COUNTY COMMISSIONERS
THE BOARD ROOSEVELT COUNTY, MONTANA

ATTEST: _____
COUNTY CLERK AND CLERK OF
OF COUNTY COMMISSIONER

