

JOURNAL NO. 33

ROOSEVELT COUNTY MONTANA

ROOSEVELT COUNTY COMMISSIONER'S PROCEDURES FOR FEBRUARY 2024

February 20, 2024

Regular Public Meeting

Present: Commissioners Gordon Oelkers, Presiding Officer; Robert Toavs and Gary Macdonald, Members; Lindsey McNabb, DES Coordinator/Administrative Assistant; Ken Norgaard, Road Foreman; Theresa Diekens, County Attorney; Keenan Engelke; Bill VanderWeele, Northern Plains Independent Newspaper; Lynn Labatte; Bill Juve.

Zoom: Tara Depuy, Attorney at Law and Susan Swimley, Attorney and Counselor at Law; John Bach, Interstate Engineering; Jordan Knudsen, Knudsen & Knudsen, PLLC.
Commissioner Oelkers called the meeting to order at 11:00 A.M.

Conflict of Interest: None

Public Comment: None

Minutes:

Minutes for the Regular Public Meeting of January 30, 2024

A motion was made by Commissioner Toavs to approve the minutes for the regular public meeting of January 30, 2024, seconded by Commissioner Macdonald. Passed

Minutes for the Month of January 2024

A motion was made by Commissioner Toavs to approve the minutes for the month of January 2024, seconded by Commissioner Macdonald. Passed

Administrative Issues:

Action on Appointing Dr. Michael Welch as the Roosevelt County Health Officer

A motion was made by Commissioner Toavs to appoint Dr. Michael Welch as the Roosevelt County Health Officer, seconded by Commissioner Macdonald. Passed

Action on Appointing Dr. Mark Zilkoski as the Backup Roosevelt County Health Officer

A motion was made by Commissioner Toavs to appoint Dr. Mark Zilkoski as the backup Roosevelt County Health Officer, seconded by Commissioner Macdonald. Passed

Resignation from Health Department Employee Tarrah Poitra

A motion was made by Commissioner Toavs to accept resignation from Health Department employee Tarrah Poitra, seconded by Commissioner Macdonald. Passed
Commissioner's thanks Mrs. Potira for the years of service.

Resignation from Library Employee Tiffany Grey Bear

A motion was made by Commissioner Toavs to accept resignation from Library employee Tiffany Grey Bear, seconded by Commissioner Macdonald. Passed
Commissioner's thanks Ms. Grey Bear for the years of service.

Resignation from Weed District Board Member Terry Traeger

A motion was made by Commissioner Toavs to accept resignation from Weed District Board member Terry Traeger, seconded by Commissioner Macdonald. Passed
Commissioner's thanks Mr. Traeger for the years of service.

Action on Sheriff's Office Request to Purchase a Vehicle

A motion was made by Commissioner Toavs to approve Sheriff's Office request to purchase a vehicle from Fox Ford in the amount of \$57,000.00, seconded by Commissioner Macdonald. Passed

Discussion:

Commissioners stated that three vehicles were budgeted for this year. This will be two of the three vehicles.

Claims:

Claims for February 7, 2024 in the amount of \$239,549.11

A motion was made Commissioner Toavs to approve the claims for February 7, 2024 in the amount of \$239,549.11, seconded by Commissioner Macdonald. Passed

New Hire: None

Pay Raises: None

Additional Administrative Issues:

New Hire Samantha Goodman to the Commissioner's Office

A motion was made by Commissioner Toavs to approve new hire Samantha Goodman as the Commissioner's Administrative Assistant seconded by Commissioner Macdonald. Passed

Litigation Meeting on Labatte v. Roosevelt County, DV43-2023-0000044

Public Comment on Labatte v. Roosevelt County, DV43-2023-0000044

Mr. Labatte stated he would like county road 1019 going east to the old Wix building to be closed. There is traffic that goes into his yard to turn around.

Mr. Knudsen would like to clarify the county roads. The correct county road would be county road 1018 and on road 2058 from the T going east.

A motion was made by Commissioner Toavs to close the public meeting for special executive session, seconded by Commissioner Macdonald. Passed

A motion was made by Commissioner Toavs to close the special executive session, seconded by Commissioner Macdonald. Passed

New Business: None

Unfinished Business: None

Commissioner Toavs moved to adjourn.

Commissioner Macdonald seconded.

Meeting adjourned at 11:42 A.M.

February 22, 2024

Special Public Meeting -County Road 2031 Slab Replacement Bid Opening

Present: Commissioner Gordon Oelkers, Presiding Officer; Robert Toavs and Gary Macdonald, Members; Lindsey McNabb, DES Coordinator/Administrative Assistant; John Bach, Interstate Engineering; Bill VanderWeele, Northern Plains Independent Newspaper; Representative from Martin Construction; Ryan Schaner, Bishop Inc.

Commissioner Oelkers called the meeting to order at 2:00 P.M.

County Road 2031 Slab Replacement Bid Opening

Three bids were received, they are as follows:

- 1) Martin Construction LLC in the amount of \$1,155,349.46.
- 2) Two Diggers LLC in the amount of \$709,319.00.
- 3) Bishop Inc. in the amount of \$840,240.00.

A motion was made by Commissioner Toavs to take bids under advisement with Interstate Engineering and take action at the next regular public meeting, seconded by Commissioner Macdonald. Passed

Commissioner Toavs moved to adjourn.

Commissioner Macdonald seconded.

Meeting adjourned at 2:06 P.M.

February 22, 2024

Special Administrative Meeting

Present: Commissioners Gordon Oelkers, Presiding Officer; Robert Toavs and Gary Macdonald, Members; Lindsey McNabb, DES Coordinator/ Administrative Assistant.

A motion was made by Commissioner Toavs to go into special administrative session, seconded by Commissioner Macdonald. Passed

Meeting brought to order at 2:25 P.M.

New Hire:

Lenore Armijo to Dispatch Center

A motion was made by Commissioner Toavs to approve new hire Lenore Armijo to the Dispatch Center, seconded by Commissioner Macdonald. Passed

Commissioner Toavs moved to adjourn.

Commissioner Macdonald seconded.

Meeting adjourned at 2:25 P.M.

WARRANTS: PAYROLL AND CLAIMS: The Board has now completed the auditing of all claims presented for payment and ordered the following listed warrants issued:

Check #	Payee#/Name	Check \$
-64231	74 GARY MACDONALD	\$ 4,012.57
-64230	675 GORDON OELKERS	\$ 4,595.60
-64229	836 ROBERT TOAVS	\$ 4,835.33
-64228	338 LAURIE EVANS	\$ 3,271.09
-64227	791 TERESA ROMO	\$ 2,798.19
-64226	58 JERI TOAVS	\$ 4,315.71
-64225	843 SUSIE GARCIA	\$ 2,737.28
-64224	28 TRACI HARADA	\$ 3,228.75
-64223	247 PENNY HENDRICKSON	\$ 3,328.75
-64222	531 PEGGY PURVIS	\$ 3,059.72
-64221	658 SHELLEY ARNDT	\$ 3,830.97
-64220	169 DAVID BLOCK	\$ 3,586.81
-64219	693 BRITTANY DEAVILA	\$ 2,623.90
-64218	178 BETTY ROMO	\$ 3,119.06
-64217	816 KAIGEN ROSKELLEY	\$ 2,598.20
-64216	809 TY SMITH	\$ 2,609.85
-64215	832 VICKY BOYSUN	\$ 3,197.35
-64214	174 TRACY JUVE-MIRANDA	\$ 3,955.26
-64213	557 LINDSEY NYGAARD	\$ 3,666.00
-64212	717 JANICE WEMMER-KEGLEY	\$ 1,586.23
-64211	838 THOMAS BLEICHER	\$ 5,733.23
-64210	840 JANET CHRISTOFFERSEN	\$ 6,608.75
-64209	474 CHRISTA WAGNER	\$ 3,189.59
-64208	6 BRENDA ABRAHAM	\$ 2,514.87
-64207	777 CAMARILLO BURSHIA	\$ 3,035.99
-64206	515 CRAIG KARGE	\$ 3,448.40
-64205	409 CHRISTINE KILSDONK	\$ 2,812.17
-64204	523 JENNA PRESSER	\$ 3,873.56
-64203	604 LINDSEY MCNABB	\$ 3,930.01
-64202	67 CLAYTON VINE	\$ 4,004.66
-64201	379 MICHELLE BARSNESS	\$ 2,814.91
-64200	701 FRANCES HAYES	\$ 4,195.50
-64199	435 TARRAH POITRA	\$ 3,016.91
-64198	354 PATRICIA PRESSER	\$ 5,086.79
-64197	729 DARLA ZIMMERMAN	\$ 2,742.86
-64196	699 ARTHUR ALLEN	\$ 2,844.30
-64195	505 JULIE BACH	\$ 3,427.94
-64194	544 JEFF ADKINS	\$ 3,622.61
-64193	721 GRANT BOYSUN	\$ 3,391.88
-64192	167 NUFRY BOYSUN	\$ 3,552.27
-64191	524 DAVID COMBS	\$ 3,460.00
-64190	556 ALAN ENGELKE	\$ 1,349.85
-64189	741 REX JENSEN	\$ 3,091.15
-64188	636 EDWARD KALAL	\$ 3,953.28
-64187	762 RYAN LAMBERT	\$ 3,457.00
-64186	638 RODNEY LUFT	\$ 294.65
-64185	237 DEREK MCNABB	\$ 3,802.76
-64184	367 KENNETH NORGAARD	\$ 3,683.11
-64183	742 JARED POLAND	\$ 3,013.24
-64182	663 ELDON PORRAS JR	\$ 3,567.00
-64181	842 CODY SIETSEMA	\$ 2,894.84
-64180	371 WILLIAM PETERSEN	\$ 3,492.80
-64179	514 ANGELA MILLER	\$ 2,192.86
-64178	393 MELISSA BUCKLES	\$ 2,346.06
-64177	743 SHEILA DUNN	\$ 2,688.45

-64176	723 TIFFANY GREY BEAR	\$	2,074.35
-64175	475 SHERI HARVEY	\$	1,401.38
-64174	578 JANET LIVINGSTON	\$	3,495.50
-64173	370 MIRACLE SPOTTED WOLF	\$	2,954.53
-64172	831 JESSICA WOLFF	\$	1,373.44
-64171	539 PAMELA CLARK	\$	3,109.66
-64170	643 ANNE HELLER	\$	2,959.88
-64169	439 CAROL RASMUSSEN	\$	1,605.56
-64168	860 TRINITY ROUND FACE	\$	681.81
-64167	704 ALYSSA TOAVS	\$	2,636.25
-64166	810 EDITH YELLOWROBE	\$	2,566.58
-64165	296 ELISE EGGBRECHT	\$	1,908.36
-64164	641 JUDITH HEUPEL	\$	3,110.53
-64163	533 JASON BAKER	\$	4,072.12
-64162	730 JOHN BENAVENTE	\$	4,317.52
-64161	95 TINA BETS HIS MEDICINE	\$	209.18
-64160	506 ANGELA COLE	\$	4,543.81
-64159	760 CENTENNIAL COLON	\$	5,039.43
-64158	732 MICHAEL ELLERTON	\$	4,218.41
-64157	199 JASON FREDERICK	\$	4,655.94
-64156	833 ELIZAVETA MOORE	\$	4,313.02
-64155	387 JOSEPH MOORE	\$	5,274.51
-64154	532 PATRICK O'CONNOR	\$	5,991.76
-64153	601 JOSEPH REINHART	\$	2,716.94
-64152	727 DAMON SADLER	\$	5,805.51
-64151	662 JARED STANDING	\$	4,922.59
-64150	403 JOHN SUMMERS	\$	5,781.49
-64149	665 DHAREEN VILLALUZ	\$	4,597.15
-64148	829 KARLA WILLIAMS	\$	2,532.06
-64147	830 ERIKA BOXER	\$	3,408.00
-64146	603 GAYDELLA BRUNELLE	\$	3,566.82
-64145	310 CATHERINE DICKEY	\$	3,220.22
-64144	855 MARISSA FOLLET	\$	3,025.97
-64143	504 CARLOS GARCIA	\$	3,352.99
-64142	861 MYKLYNN LEWIS	\$	2,994.51
-64141	834 KYLIE PORTRA	\$	3,125.38
-64140	828 ALEXANDREA SUTTON	\$	3,079.87
-64139	617 BRANDY SUTTON	\$	3,903.98
-64138	804 TRISTIAN WARD	\$	3,027.21
-64137	148 JEFFREY WOZNIAK	\$	3,854.15
-64136	841 ROBERT ARMSTRONG	\$	2,969.93
-64135	865 NATHANIEL CLARK	\$	3,141.51
-64134	510 DEBRA COLLINS	\$	4,276.76
-64133	652 LAKOTA FLYING HORSE	\$	3,131.70
-64132	862 WADE HANSEN	\$	3,175.41
-64131	773 JAMES MAGNAN	\$	3,325.51
-64130	805 CALEB PENDLETON	\$	3,008.86
-64129	853 CURTIS RED EAGLE JR	\$	3,546.23
-64128	867 SAMANTHA REED	\$	2,786.68
-64127	859 RHEA SMOKER	\$	3,310.38
-64126	864 DONALD TOMSIC	\$	2,059.20
-64125	705 SARAH WAGNER	\$	2,300.59
-64124	712 SAMUEL BOYD	\$	949.27
-64123	753 LYLE LAMBERT	\$	167.85
	ELECTRONIC	\$	357,669.12
-64122	HSA OPPORTUNITY BANK	\$	2,431.18
-64121	D-SHRF PUBLIC EMPLOYEES RETIREM	\$	27,365.74
-64120	FIT IRS/FEDERAL DEPOSIT	\$	116,439.47
-64119	P.E.R.S. PUBLIC EMPLOYEES RETIREM	\$	68,311.86
-64118	PERS RETIREE PUBLIC EMPLOYEE RETIREME	\$	20.54
-64117	SIT STATE TREASURER	\$	14,854.00
	DEDUCTIONS	\$	229,422.79
44801	781 CLARICE CHALLSTROM	\$	709.65

44802	548 GLORIA GIESE		\$	1,619.93
44803	839 DIANE LAMBERT		\$	942.50
44804	863 KOBE CLARK		\$	-
44805	8 MELVIN CLARK		\$	3,648.67
44806	858 MARISSA HAMILTON		\$	-
	NON ELECTRONIC		\$	11,839.35
44807	AFLAC	AFLAC	\$	5,465.53
44808	AFSCME	AFSCME	\$	525.25
44809	CHILD SUPPORT	CHILD SUPPORT ENFORCEMEN	\$	188.00
44810	COLONIAL	COLONIAL LIFE & ACCIDENT	\$	2,097.26
44811	EBMS/FLEX FEES	EBMS	\$	769.88
44812	EBMS/HEALTH INS	EBMS/HEALTH INSURANCE	\$	128,512.79
44813	JEFFERSON PILOT	JEFFERSON PILOT FINANCIA	\$	514.44
44814	NEW YORK LIFE	NEW YORK LIFE	\$	3,991.70
44815	PEBSO	NATIONWIDE RETIREMENT SO	\$	2,100.00
44816	RESTITUTION	DEPT. OF CORRECTIONS	\$	100.00
44817	UNION/DEPUTIES	MONTANA TEAMSTERS/LOCAL	\$	2,177.00
44818	WAGE GARN/WILMS	WILLIAMS INVESTIGATIONS	\$	205.04
44819	863 KOBE CLARK		\$	3,483.27
44820	858 MARISSA HAMILTON		\$	1,435.33
			\$	151,565.49
	DEDUCTIONS		\$	146,646.89
	ELECTRONIC		\$	587,091.91
	NON ELECTRONIC		\$	158,486.24
	TOTAL		\$	745,578.15

TOTAL PAYROLL WITH WORKERS COMP & UNEMPLOYMENT: \$761,716.93

1000 GENERAL	
101000 CASH/CASH EQUIVALENTS	94,372.68
2110 ROAD FUND (8 VOTED MILLS)	
101000 CASH/CASH EQUIVALENTS	23,551.39
2130 BRIDGE FUND	
101000 CASH/CASH EQUIVALENTS	2,045.00
2140 NOXIOUS WEED	
101000 CASH/CASH EQUIVALENTS	1,077.76
2160 COUNTY FAIR FUND	
101000 CASH/CASH EQUIVALENTS	4,757.28
2220 LIBRARY	
101000 CASH/CASH EQUIVALENTS	2,840.48
2280 SENIOR CITIZENS	
101000 CASH/CASH EQUIVALENTS	7,845.60
2290 EXTENSION SERVICE	
101000 CASH/CASH EQUIVALENTS	4,260.15
2300 PUBLIC SAFETY (7 VOTED MILLS)	
101000 CASH/CASH EQUIVALENTS	57,288.61
2360 ROOSEVELT CO MUSEUM	
101000 CASH/CASH EQUIVALENTS	1,112.65
2460 MCCABE SPECIAL	
101000 CASH/CASH EQUIVALENTS	20.08
2795 COMMUNITY OF BROCKTON	
101000 CASH/CASH EQUIVALENTS	406.19
2979 CFDC-BIOTERRORISM GRANT	
101000 CASH/CASH EQUIVALENTS	562.96
2990 CARES ACT	
101000 CASH/CASH EQUIVALENTS	5,327.47
2991 AMERICAN RESCUE PLAN ACT	
101000 CASH/CASH EQUIVALENTS	80,862.00
4010 ROAD & BRIDGE CAPITAL IMPROVEMENT	
101000 CASH/CASH EQUIVALENTS	136,000.00
5210 WATER OPERAT-BROCKTON	
101000 CASH/CASH EQUIVALENTS	679.96
5310 SEWER OPERAT-BROCKTON	
101000 CASH/CASH EQUIVALENTS	972.82
5410 SOLID WASTE OPER-BROCKTON	

101000 CASH/CASH EQUIVALENTS	525.46
7200 RURAL FIRE DISTRICT 64	
101000 CASH/CASH EQUIVALENTS	2,355.00
7380 WOLF POINT TV	
101000 CASH/CASH EQUIVALENTS	654.13
7385 POPLAR TV	
101000 CASH/CASH EQUIVALENTS	115.02

Total: 427,632.69

TOTAL CLAIMS AND PAYROLL FOR JANUARY 2024: \$1,189,349.62

ABATEMENTS APPROVED: 5777-5780

FEES RECEIVED: The following fees for the month of January were received from various offices:

Clerk and Recorder	\$9,546.22
JP Wolf Point	\$
JP Culbertson	\$6,580.00
Clerk of District Court	\$6,810.59
Sheriff	\$1,045.00

INVESTMENT INTEREST: County Treasurer Betty Romo reported the County had received investment interest for the month of January from the following:

Opportunity Bank Savings Interest	\$1,915.55
Opportunity Bank Checking Interest	\$
Opportunity Bank STIP Interest	\$143,681.63
Opportunity Bank Money Market	\$3,159.89
Independence Bank Savings Interest	\$285.20
Opportunity Bank CD Interest	\$
Buchanan Capitol (Charles Schwab) Interest	\$882.21
MBS Inc Bond Interest	\$4,945.97

DEPOSITS: The following listed checks were deposited with the County Treasurer
186,072.23 COUNTY OIL & GAS SEVERENCE TAX 3RD QRTR TO GENERAL FUND

127,268.82 COUNTY OIL & GAS SEVERENCE TAX 3RD QRTR TO ROAD FUND

32,111.08 OIL & GAS SEVERENCE TAX 3RD QRTR TO BRIDGE FUND

9,661.99 OIL&GAS SEVERENCE TAX 3RD QRTR TO NOXIOUS WEED FUND

13,847.90 OIL&GAS SEVERENCE TAX 3RD QRTR TO COUNTY FAIR FUND

4,558.63 OIL&GAS SEVERENCE TAX 3RD QRTR TO AIRPORT FUND

20,442.14 OIL&GAS SEVERENCE TAX 3RD QRTR TO COMPREHENSIVE INS FUND

37,873.87 OIL&GAS SEVERENCE TAX 3RD QRTR TO LIBRARY FUND

15,998.20 OIL&GAS SEVERENCE TAX 3RD QRTR TO SENIOR CITIZEN FUND

14,994.73 OIL&GAS SEVERENCE TAX 3RD QRTR TO EXTENSION SERVICE FUND

148,141.02 OIL&GAS SEVERENCE TAX 3RD QRTR TO PUBLIC SAFETY FUND

4,759.32 OIL&GAS SEVERENCE TAX 3RD QRTR TO ROOSEVELT COUNTY MUSEUM
34,806.12 OIL&GAS SEVERENCE TAX 3RD QRTR TO RURAL FIRE DISTRICT 64
19,266.65 OIL&GAS SEVERENCE TAX 3RD QRTR TO HOSPITAL 1 & 9 FUND
24,456.03 OIL&GAS SEVERENCE TAX 3RD QRTR TO HOSPITAL 17, 64 & 65 FUND
22,191.05 OIL&GAS SEVERENCE TAX 3RD QRTR TO HOSPITAL 3 & 45 FUND
182,325.64 OIL&GAS SEVERENCE TAX 3RD QRTR TO ELEMENTARY RETIREMENT FUND
135,321.24 OIL&GAS SEVERENCE TAX 3RD QRTR TO HIGH SCHOOL RETIREMENT FUND
50,309.39 OIL&GAS SEVERENCE TAX 3RD QRTR TO TRANSPORTATION ELEMENTARY/ HIGH SCHOOL FUND
19,614.31 FY24 MONTHLY FUEL TAX TO GASOLINE TAX FUND
800.00 FBI TOWER RENTAL TO GENERAL FUND
348.60 OIL ROYALTIES FROM BBX OPERATING LLC TO GENERAL FUND
200.00 FBI TOWER RENTAL TO GENERAL FUND
12,631.07 OIL ROYALTIES FROM CHORD ENERGY&AFFILIATES TO GENERAL FUND
1,379.83 OIL ROYALTIES FROM WHITE ROCK OIL&GAS TO GENERAL FUND
66.34 OIL ROYALTIES FROM SLAWSON EXPLORATION TO GENERAL FUND
1,197.84 REIMBURSEMENT FROM US TREASURY TO COMMUNITY OF BROCKTON FUND
200.00 FROM FBI TOWER RENTAL TO GENERAL FUND
1,283.32 OIL ROYALTIES FROM GRAYSON MILLS ENERGY TO GENERAL FUND
43,464.66 OIL ROYALTIES FROM KRAKEN OIL TO GENERAL FUND
5,477.61 OIL ROYALTIES FROM KRAKEN OIL TO GENERAL FUND
1,326.57 REIMBURSEMTN FROM CITY OF WOLF POINT FOR JP CLERK TO GENERAL FUND

Presiding Officer
BOARD OF COUNTY COMMISSIONERS
THE BOARD ROOSEVELT COUNTY, MONTANA

ATTEST: _____
COUNTY CLERK AND CLERK OF
OF COUNTY COMMISSIONER

